

**Alabama Registry of Interpreters for the Deaf
Board Meeting December 15, 2016
Minutes**

Began at 7:11 pm

Board Members Present: Diana Wagoner, Amanda Liddie, Sue Graham, Sophia Nelson, Judy Robertson, Dawn Vanzo, Chris McGaha, Susan Gordon, Ben Hollingsworth, Sharon Spencer

Members Present: None.

Board Leadership Development: Chris lead us in a leadership training program encouraging all of the board members to bring their skills to the “table”. Emphasizing that we are all on this board together, encouraging each other, picking up for each other where one or the other lacks another one is strong, etc.

One on Ones: Chris will be setting up “one-on-one” with each board member in the upcoming months = virtually or in person.

Minutes: Board looked at minutes from the October 20, 2016 board meeting.

Reports:

- **President: Chris McGaha**
 - **COSDA Meeting Update**
 - **AAD Board Meeting**
 - **November meeting rescheduled to January 7, 2017**
 - **AAD Conference Planning Meeting January 6, 2017**
 - **Meet and Greet! See Region Reports for more details.**
 - **Thumbs Up Awards - email Chris with names/nominations**
 - **Melvin Walker**
 - **Ted Kotis**
 - **See President's Report for more details**
- **Vice President : Sue Graham**
 - **None at this time**
- **Treasurer: Sharon Spencer**
 - **Board Budget is still a work in progress. Anticipated discussion in February.**
 - **Checks for reimbursement**
 - **Checks for membership**
 - **2016 ALRID Biennial Conference Wrap Up**
 - **Financial Report**
 - **See Treasurer's Report for more details**
- **Secretary: Diana Wagoner**

- Membership from Meet and Greets
- Membership Totals
- November Newsletter Numbers
- Website / Social Media update
- See Secretary's Report for more details
- **AAD Representative: Ben Hollingsworth**
 - None at this time
- **Member-at-Large: Jodie Jernigan**
 - None at this time
- **Member-at-Large: Stacie Yarbrough**
 - None at this time
- **Regions 1 / 2: Dawn Vanzo**
 - None at this time.
- **Region 3: Pat Smartt**
 - Meet and Greet Update
 - FB Utilization
- **Region 4: Pat Smartt**
 - Meet and Greet Scheduling
- **Region 5: Amanda Liddie**
 - Meet and Greet Update
 - Membership Update
 - Representative's "Goal"
 - Membership Appreciation Day in 2017
 - See Region 5 Report for more details
- **Region 6: Sophia Nelson**
 - None at this time
- **Region 7: Judy Robertson**
 - ALRID on TROY Campus Update
 - Meet and Greet Update
 - See Region 7 Report for more details
- **Student Representative: Henley Curry**
 - Student Night at Chic-Fil-A
 - No total at this time.
 - AIM
 - 04/07-08/2017 in Troy

Committees:

- **CMP Committee: Lisa Gould**
 - CMP Sponsor application submitted October 18, 2016.
- **Policy and Procedures: Cynthia Frey**
 - None at this time
- **PR/Website: Diana Wagoner**
 - Facebook page : www.facebook.com/AlabamaRID
 - Website

- See Secretary's Report for more details.
- **Legislative: Belinda Montgomery/Sharon Spencer/Jason Hurdich**
 - Approved Interpreter list submitted to AAD on October 17, 2016.
- **Scholarship: Belinda Montgomery**
 - None at this time
- **Educational: Judy Robertson**
 - None at this time
- **Ways and Means**
 - Chairperson?
 - Board Liaison - Sharon Spencer
- **Conference Committee**
 - Chairperson/Board Liaison - Stacie Yarbrough
- **Law Enforcement: Nancy Hayes**
 - COSDA taking the lead on training development and implementation with AAD and ALRID approval. COSDA President will be setting up committee.

Old Business

- **Letters to Agencies**
 - Waiting to hear back from RID regarding CMP approval before sending letters.

New Business

**** The following bullet points have been taken from our focus points at the Board Retreat for some accountability within the board.**

- **Communication**
 - How are we doing?
 - Social Media "ripple effect"
 - Looking into Twitter and Instagram
- **Approachability**
 - Board "Meet and Greet" in each region before the end of the year.
 - Regions 1, 2, and 4 tentatively scheduled for January 2017
 - How are we doing here?
- **Transparency**
 - How are we doing here?
 - Share information with the members
 - Post minutes on the website upon website overhaul completion
 - Past minutes can be posted ASAP
 - Current minutes to be posted with the disclaimer of "Minutes pending approval at next board meeting scheduled ____" within 2 weeks of board meeting.
 - Post Motions on the website upon website overhaul completion.
 - Sue Scott Fund Update
- **Involvement/Engagement/Diversity/Outreach**
 - Membership Update
 - AAD conference
 - ALRID to coordinate interpreters

- ALRID to coordinate CEU paperwork for AAD workshop
 - No ALRID workshop provided
 - Hold the ALRID annual meeting- with social
 - ALL workshops will have RID CEU's to attract the interpreter attendance / connection with the Deaf.
 - Sponsorship level discussion
 - Workshop CDI
 - More details coming
- Consistency
 - Board will consistently meet
 - Set up and publish a board meeting schedule
 - Post motions Reviewed
 - Motions from 3 business meetings prior will be reviewed to ensure follow up and action.
- History / Roots / Future
 - Reprint the MLB book
 - Working on this after Christmas
 - History Tidbits
 - Facebook or website to members
 - Troy University
 - Possible mentoring program/partnership
 - Students

Misc. Business

- ALBIT Board
 - ALRID chairs opened. Email to be sent to board/membership
- RID Conference 2017
 - Names for the 3 Affiliate Chapter slots due by January 15.
 - Chris to email for more information.

Reminder

- Next Board Meeting February 16, 2017

Adjourn at 8:59pm

Treasurer's Report:

ALABAMA REGISTRY OF INTERPRETERS FOR THE DEAF

TREASURER'S REPORT

ALRID BIENNIAL CONFERENCE

JUNE 16-18, 2016

REVENUE

Conference Registrations	\$21,903.68	
Sponsors	\$ 6,700.00	
Advertising	\$ 800.00	
Exhibit	\$ 200.00	
Total Revenue		\$29,603.68

EXPENSES

Westin Hotel Meals	\$ 8,001.40	
Westin Meeting Rooms	\$ 2,739.60	
A/V Equipment	\$ 124.08	
Presenter Hotel Accommodations	\$ 587.08	
Total Westin Hotel Fees and Expenses		(\$11,452.16)
Presenter Fees	\$ 3,850.00	
Presenter Airfare	\$ 995.16	
Interpreters	\$ 3,170.62	
Conference Programs	\$ 270.00	
Conference Awards	\$ 284.94	
COSDA Registrations	\$ 2,480.53	
Total Other Expenses		<u>(\$11,051.25)</u>
Profit		\$ 7,100.27

ALABAMA REGISTRY OF INTERPRETERS FOR THE DEAF

GENERAL BUSINESS MEETING

December 15, 2016

TREASURER'S REPORT

As of

12/12/16

BANK BALANCE \$ **27,857.68**

LINE ITEM BREAKDOWN

- **REGION 1&2- SHOALS/H'VILLE** \$ **1,152.19**
- **REGION 3 - BIRMINGHAM** \$ **475.00**
- **REGION 4 - TUSCALOOSA** \$ **1,763.75**
- **REGION 5 - MONTGOMERY** \$ **526.42**
- **REGION 6 - MOBILE** \$ **2,794.13**
- **REGION 7 - TROY** \$ **170.00**
- **SUE SCOTT SCHOLARSHIP FUND** \$ **1,000.00**
- **LOUISE WOHLFORD MEMORIAL** \$ **4,894.63**
- **CONFERENCE BALANCE** \$ **7,100.27**
- **ALRID GENERAL FUND** \$ **7,981.29**

PAY PAL ACCOUNT BALANCE \$ **362.87**
(Not included in bank balance)

Secretary's Report

Secretary Report : December 15, 2016

Region 5 Meet and Greet generated 7 new student memberships.

The event at TROY generated 6 new student memberships.

Region 3 Meet and Greet generated 2 new non voting member memberships and 1 renewal.

Region 6 Meet and Greet has generated 4 new non voting memberships.

Region 7 Meet and Greet has, at this time, generated 0 new memberships/renewals.

Current membership = 144

Current lapsed members = 146

Newsletter was sent out November 27, 2016. 46% of the emails have been opened. 24% of the emails had a link clicked (FB, website, or the actual newsletter attachment).

Website has been update and will continue to be updated in stages. There will, at some point in the near future, be a complete visual overhaul. Theme, colors, etc. Daniel Lute is the other contact person on this venture. As a reminder : region representatives should have the ability to change their own pages. Please let Daniel or me know if you need any assistance.

The new Facebook page has 99 likes. This week, our posts have reached 254 people and engaged 46 people. Please let Chris or me know if you need help setting up a region FB page or if you would like something posted to the FB page.

Region 5 Report

December Report

Board Meeting

December 8, 2016

November 1, 2016 was our first meet and greet. It was hosted at AIDB- Montgomery. There were a lot of Troy ITP students there. There were four deaf and a few of region 5 interpreters in attendance. A lot of different subjects were discussed. Region 5 made a plan for what type of workshops they would like to see in the future. Overall, it was a great time to brainstorm about what direction Region 5 will go in the next two years.

A goal is to gain more partners as my term goes on in region 5. Also, to figure out how to get more interpreters involved within the region as well as Deaf participation. It was decided in Region 5 to have meetings once a month and to have a workshop quarterly. This will begin after the holidays are over.

Currently, there are 13 members who have lapsed and 17 members that are active. Included in this goal, I'd like to host a member appreciation day after the holidays.

Region 7 Report

Region 7 Report

Chris McGaha and Diana Wagoner visited Troy University ITP and spoke with students about ALRID. Several students attended and were enthusiastic about ALRID and being a part of the organization.

Region 7 Meet and Greet was held on Dec. 2. Several people attended. One new membership was added.

That's all – Merry Christmas!