

Alabama Registry of Interpreters for the Deaf
Board Meeting December 21, 2017
Minutes

Call to Order @ 7:03pm.

Roll Call: Chris McGaha, Sue Graham, Diana Wagoner, Jessica Duke, Lisa Gould, Harriet Hollingsworth, Judith Gilliam, Pat Smartt

Reports:

In an effort to streamline the meeting, all reports were uploaded and reviewed prior to the board meeting. The floor was open for any questions, concerns, or discussions regarding the reports.

- All submitted reports are attached.

Legal Committee:

- Belinda, Laurel and Sharon have been working with the AOC. This will pick back up in the new year after the holidays.

CDI Training:

- The first weekend training went very well. Christopher Tester (presenter/teacher) was impressed with the attendees and is looking forward to the next weekend in March.
- Kris Courson's interpreting agency is the donating agency for the donation match of \$1,500. This initiative went out via facebook and was posted on the website for donations between November 1st and December 15th. During this time the ALRID community was able to raise \$1,600! Kris Courson and his interpreting agency went above and matched the \$1,600 raised! Thank you, Kris, for your support to ALRID and the CDI training!
- The Alabama State Department of Education has awarded ALRID a \$5,700 grant to help fund the CDI training. This grant will be invoiced for and paid out over the course of the training sessions.

CMP:

- ALRID is now an approved CMP Sponsor with RID. Cindy Camp is our CMP Coordinator and can be reached at cmp@alrid.org for any CMP/CEU requests. Cindy is currently working on a request form to be placed on the website for easy access. When this is available you will be notified.
- Fees associated with CMP services/CEU processing for non-ALRID affiliates are still being researched and discussed.
- Please use ALRID for any workshops, etc. in the future.

Facebook/Email Accounts:

- As discussed in previous meetings and in an effort for consistency, we are transitioning to using only the main (new) ALRID facebook page. Please have all regional FB pages closed and no longer being used by December 31, 2017. If you have questions on how to do this, please contact Diana.
- With the renaming/rezoning of our regions came new email addresses. Region#@alrid.org emails will be deactivated and archived on or around December 31, 2017.

AIM Conference:

- Conference will be held in Troy in April, 2018.
- An email was sent requesting monetary donations for the conference. Chris will be sending out an email to all the board for input on any donations - monetary or resources. Motion/discussion/etc. will be done via email and will follow the protocol set in the PPM for email voting, etc.

Financial Logistics:

- As previously discussed, it has been brought to the board's attention that we may be in violation of our 501(c)3 status agreement with the IRS in how our regions are operating. In "laymen's terms" RID is the "father", ALRID is the "child", and the IRS doesn't allow for "grandchildren" (regions). With the regions acting as their own entities. Chris has charged the region representatives with coming up with a solution to this problem. This should be presented at the February 2018 Board Meeting.

Upcoming Events:

- AAD Membership Special expires December 31, 2017.
- January 11, 2018 = Townhall Forum for LEAD-K in Talladega, AL
 - Contact Judith Gilliam for more information.

- January 20, 2018 = Workshop in Mobile
 - Registration available on the website.
- January 23, 2018 = Workshop in Mobile
 - Registration available on the website.
- February, 2018 = Roundtable in Birmingham
- February 15, 2018 = Board Meeting
- REMINDER: When submitting events to Diana, please note if you would like to enable website registration. This is a feature we currently pay for via the website administrator (Wild Apricot) and would like to use!

Discussion From The Floor:

- AAD Update:
 - Judith inquired about our website host (Wild Apricot) as consideration for AAD. The ALRID website is under contract until May 2018.
 - AAD Membership Special is valid until December 31, 2017. AAD is hoping this to send three delegates to the NAD conference based on new membership with the current special.
 - Next AAD Meeting is tentatively scheduled for February 3, 2018. Based on the agreement from previous meetings, AAD has the option of using the ZOOM platform for this meeting.
 - Mason Dixon Tournament January 26-27, 2018. Looking for volunteers for interpreting. If interested in helping out, contact Judith Gilliam and she can put you in touch with the right people.
- ALBIT
 - Updates have been made to the “approved test” list for license and permits. Diana will be updating our website.
 - ALRID has a position on the ALBIT board coming open December 31, 2017. Chris has attempted to get ahold of the ALBIT board administrators, but has not succeeded. He will be reaching out to them to see what the steps are for us to appoint another person to that position and the qualifications needed. We would like to have a member of the ALRID community who is heavily involved in both the interpreting community and ALRID.

Adjourn @ 8:14pm.

REPORTS:

TREASURER'S REPORT:

ALABAMA REGISTRY OF INTERPRETERS FOR THE DEAF

GENERAL BUSINESS MEETING

December 21, 2017

TREASURER'S REPORT

As of

12/20/17

BANK BALANCE \$24,800.33

LINE ITEM BREAKDOWN

- REGION – NORTH \$ 941.95
- REGION – CENTRAL \$ 2,894.89
- REGION – SOUTHWEST \$ 2,439.50
- REGION – SOUTHEAST \$ 696.42
- SUE SCOTT SCHOLARSHIP FUND \$ 1,000.00
- LOUISE WOHLFORD MEMORIAL \$ 3,444.63
- CONFERENCE BALANCE \$ 7,100.27
- CDI COHORT \$ 1,969.66*
- ALRID GENERAL FUND \$ 4,313.01

PAY PAL ACCOUNT BALANCE \$ 200.00

(Not included in bank balance)

***Expectation of \$5,700 from the AL State Dept of Ed**

SECRETARY REPORT:

ALRID SECRETARY / PR (MEMBERSHIP) / WEBSITE REPORT

DECEMBER 2017

Membership:

Active Membership: 129

Lapsed Membership: 81

Misc. Contacts: 96

**Totals effective 12/22/2017

Facebook / Social Media:

www.facebook.com/AlabamaRID : 327 Likes, 337 Follows

- Videos gain more traction than regular posts.
 - Biggest video impact thus far: Interpreter Appreciation Day!
- Sharing our posts is the biggest way to get the word out!

Website:

October 20th we sent out an email to all members announcing the newest feature for our website: Membership Cards! This feature is available for all members - voting and non voting - upon log in. For questions about how to see your card, contact Diana.

We are currently using the platform for registrations to the two workshops in Mobile in January. If you are hosting a workshop / event and would like to enable registration on the website, please let Diana know when you send her the information to post.

Annual Report for RID:

The annual report to RID was submitted in time via the platform they requested. No feedback has been received at this time.

CENTRAL REGION REPORT:

ALRID Central Region Report

ALRID Central Region is proud to announce a great beginning of our Interpreter Roundtable Sessions. We met on October 10 and then again on December 12 and had a group of around ten interpreters at each meeting. The October 10 meeting focused on Mental Health interpreting and the Legal Setting interpreting on December 12. Each roundtable will host an open discussion on the systems thinking and ethical considerations related to that specific venue, specific vocabulary that might occur in the setting, environmental, paralinguistic, interpersonal, and intrapersonal demands specific to the interpreting specialty that is being examined for that month. This is a great opportunity to learn more about the different venues of interpreting and the challenges that might arise in each setting.

The December 12 meeting provided a platform for a rich discussion of the challenges that might be experienced in a variety of legal settings with some specific problems that might be found in a court setting. The suggestion was made for an ALRID committee to be formed to develop 30-minute presentation about the laws requiring an interpreter for Deaf facing the legal process and the steps for hiring an interpreter. It was also suggested that there be a one-page information document to distribute to judges and their secretaries as a follow up to the presentation. Sue Graham's daughter, who is a lawyer, provided some great input to our discussion and agreed to help us with some contacts in some counties local to our region. This suggestion will be introduced at the next board meeting.

There are two more roundtables that are planned for February 13 and March 10. The February meeting will focus on interpreting in medical settings and the March meeting will explore the challenges of interpreting in the K-12 educational setting. Each roundtable meeting provides .2 or 2 hours of CEU training approved by RID. We hope you will join us at 100 Concourse Parkway, West Lobby Conference Room, Hoover, AL 35244 from 6:00 PM to 8:00 PM. Please feel free to contact me at central@alrid.org if you have any questions.

Pat Smartt

SOUTHWEST REGION REPORT:

Southwest Region Report

Still accepting registrations for our two workshops - Jan 20th with Paula Browning and Jan 23rd with Lisa Gould and Beverly Bownds.

Current Roster:

First Name	Last Name
Henley	Curry
Remy	Godwin
Paul	Pituk
Janice M.	Rogers
Wayne	Faust
Jeanne Marie	Perkins
david	pledger
Stephanie	Pope
Cathy	Smith
Sharon	Spencer
Sharon	Ullo
Beverly Kay	Bownds
Daniella	Clements
Teresa	Druelle
Emily	Murphy
Kathy	Randolph-Grimm
Sue	Scott
Shanna	Trim
Millen	Mabe
Willie	McLellan
Marsha	Morrow
Sophia	Nelson
Lee	Stoutamire
Debra	Bridges
Lisa	Gould
Diane	Napper
Lori	Pituk
Jamie	Sanders Brown

CMP COMMITTEE REPORT:

CMP report December 2017

We need to establish a pay scale for CEU processing. Here are my recommendations.

PINRA (ALRID member)

\$15

PINRA (non-member)	\$20
Academic course work (ALRID member)	\$15
Academic course work (non- member)	\$20
Single workshop (ALRID member)	\$25
Single workshop (non-member)	\$35
Multi-day event (ALRID member)	\$25 per day
Multi-day event (non- member)	\$35 per day

We also need to add information to the website. Maybe a new link could be added under "Resources." We can put up the pay scale and link to an online form for those requesting CEUs. Do we have a PayPal account? It might be good to have this as an option for people to pay.

PDC COMMITTEE REPORT:

*Professional Development Committee Report
December 21, 2017*

CDI Cohort

We have secured funding to complete the series!!! Through matching funds, donations and a partnership with ALSDE we are fully funded. Of course we will need to bill ALSDE as we go so that money is not provided up front which is a little tricky financially when paying for items up front.

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2018 Biennial Conference

We have received GREAT feedback from the survey sent out and also received a good number of volunteers for the committee. I've constructed a spreadsheet of volunteers and areas they are willing to volunteer. Breaking this down further currently.

Areas of Need:

- Committee Members!!! Feel free to email [pdcc@alrid.org](mailto:pdcc@alrid.org) with suggestions from your area.
- Theme still has not been selected. (Committees are being solidified and then will decide.) - Leaning towards something along the lines of:
  - Alabama: The Strength Within
  - Discovering Our Strength Within
  - Celebrating the Strength Within
  - Developing Our Strength from Within
- Attached is our TENTATIVE Schedule. Please do not share outside the Board at this time. However, Sue is meeting with COSDA in January to solidify their plans for Thursday and catering needs. Note Business Meeting is slotted for 2.5 hours Thursday to allow for voting along with business discussion. (See tabs at the bottom for each day.)
- Topic/Presenter Suggestions –The top four topic responses from the survey:
  - CDI/Hearing Interpreter Teams
  - Medical
  - Ethics
  - Deaf/Blind & Voicing were tied for this slot
  - If you have any suggests for presenters of the above topics please contact [pdcc@alrid.org](mailto:pdcc@alrid.org). We have secured a few presenters as noted on the tentative schedule.

- We're looking to incorporate more technology perhaps on site at the conference. This is exciting! Contact [pdca@alrid.org](mailto:pdca@alrid.org) if you are interested in this component.
- **Current action items:**
  - **Breaking down Committees**
  - **Selecting Theme**
  - **Registration/Fund Raising Packet ready by January 12<sup>th</sup>.**
  - **Identifying and securing final presenters.**

TENTATIVE CONFERENCE SCHEDULE:

|    | A        | B                                                                              | C                                              | D               | E    |
|----|----------|--------------------------------------------------------------------------------|------------------------------------------------|-----------------|------|
| 1  |          | Ballroom with Silent Auction                                                   | 2nd half of Ballroom                           | Rotunda         | CEUs |
| 2  | 8:00 AM  | Setup Silent Auction around the perimeter.                                     |                                                | Setup           |      |
| 3  | 8:30 AM  |                                                                                |                                                | Ex/Registration |      |
| 4  | 9:00 AM  |                                                                                | COSDA Board Meeting???                         |                 |      |
| 5  | 9:30 AM  |                                                                                | 9:00 - 11:00                                   |                 |      |
| 6  | 10:00 AM |                                                                                |                                                |                 |      |
| 7  | 10:30 AM |                                                                                |                                                |                 |      |
| 8  | 11:00 AM | COSDA Luncheon/Presenter from 11 - 3???                                        |                                                |                 | 0.15 |
| 9  | 11:30 AM | How many? 65? Last year was 60.                                                |                                                |                 |      |
| 10 | 12:00 PM | This cost is included in our required contract food purchase. (COSDA pays us.) |                                                |                 |      |
| 11 | 12:30 PM |                                                                                |                                                |                 |      |
| 12 | 1:00 PM  | CEUs???                                                                        |                                                |                 |      |
| 13 | 1:30 PM  |                                                                                |                                                |                 |      |
| 14 | 2:00 PM  |                                                                                |                                                |                 |      |
| 15 | 2:30 PM  |                                                                                |                                                |                 |      |
| 16 | 3:00 PM  |                                                                                |                                                |                 |      |
| 17 | 3:30 PM  |                                                                                | 3:30 - 6:00 General Business Mtg and Elections |                 |      |
| 18 | 4:00 PM  |                                                                                | Stage, Backdrop, Microphone                    |                 |      |
| 19 | 4:30 PM  |                                                                                |                                                |                 |      |
| 20 | 5:00 PM  |                                                                                |                                                |                 |      |
| 21 | 5:30 PM  |                                                                                |                                                |                 |      |
| 22 | 6:00 PM  |                                                                                |                                                |                 |      |
| 23 | 6:30 PM  |                                                                                | 6:30 - 7:30 Keynote - RID Update               |                 | 0.1  |
| 24 | 7:00 PM  |                                                                                | Melvin Walker                                  |                 |      |
| 25 | 7:30 PM  | 7:30 - 9:30 Trivia Night (Stacie Yarbrough)                                    |                                                |                 | 0.2  |
| 26 | 8:00 PM  | .2 CEUs                                                                        |                                                |                 |      |
| 27 | 8:30 PM  |                                                                                |                                                |                 |      |
| 28 | 9:00 PM  |                                                                                |                                                |                 |      |
| 29 | 9:30 PM  |                                                                                |                                                |                 |      |
| 30 | 10:00 PM |                                                                                |                                                |                 |      |
| 31 |          |                                                                                |                                                | Sub Total       | 0.45 |

Thursday, June 7, 2018

|    |          |                                            |                                          |              |     |
|----|----------|--------------------------------------------|------------------------------------------|--------------|-----|
| 2  | 8:00 AM  |                                            |                                          | Registration |     |
| 3  | 8:30 AM  | Breakout Session w/ 15 minute Break        | Breakout Session w/ 15 minute Break      |              | 0.3 |
| 4  | 9:00 AM  | Stage, Backdrop, Microphone                | Stage, Backdrop, Microphone              |              |     |
| 5  | 9:30 AM  | .3 CEUs                                    | .3 CEUs                                  |              |     |
| 6  | 10:00 AM | Auditorium Seating                         | Auditorium Seating                       |              |     |
| 7  | 10:30 AM |                                            |                                          |              |     |
| 8  | 11:00 AM | "Why Mentor? Is it for me?" (Chris McGaha) | Ethics                                   |              |     |
| 9  | 11:30 AM |                                            |                                          |              |     |
| 10 | 12:00 PM |                                            |                                          |              |     |
| 11 | 12:30 PM |                                            |                                          |              |     |
| 12 | 1:00 PM  | Breakout Session w/ 15 minute Break        | Breakout Session w/ 15 minute Break      |              | 0.3 |
| 13 | 1:30 PM  | Stage, Backdrop, Microphone                | Stage, Backdrop, Microphone              |              |     |
| 14 | 2:00 PM  | .3 CEUs                                    | .3 CEUs                                  |              |     |
| 15 | 2:30 PM  | Auditorium Seating                         | Auditorium Seating                       |              |     |
| 16 | 3:00 PM  |                                            |                                          |              |     |
| 17 | 3:30 PM  | Medical                                    | Ed Interpreting Round Table (Pat Smartt) |              |     |
| 18 | 4:00 PM  | Silent Auction Ends at 4:15                |                                          |              |     |
| 19 | 4:30 PM  |                                            |                                          |              |     |
| 20 | 5:00 PM  |                                            |                                          |              |     |
| 21 | 5:30 PM  | Pick up Silent Auction Items               |                                          |              |     |
| 22 | 6:00 PM  |                                            |                                          |              |     |
| 23 | 6:30 PM  |                                            | President's Reception w/ Awards          |              |     |
| 24 | 7:00 PM  |                                            | Stage, Backdrop, Microphone              |              |     |
| 25 | 7:30 PM  |                                            |                                          |              |     |
| 26 | 8:00 PM  |                                            |                                          |              |     |
| 27 | 8:30 PM  |                                            | High Boys w/ a few tables???             |              |     |
| 28 | 9:00 PM  |                                            |                                          |              |     |
| 29 | 9:30 PM  |                                            |                                          |              |     |
| 30 | 10:00 PM |                                            |                                          | Sub Total    | 0.6 |

Friday, June 8, 2018

|    | A        | B                                             | C                                   | D            | E    |
|----|----------|-----------------------------------------------|-------------------------------------|--------------|------|
| 1  |          | Ballroom                                      | 2nd half of Ballroom                | Rotunda      | CEUs |
| 2  | 8:00 AM  | CDI Workshop with HI                          |                                     | Registration |      |
| 3  | 8:30 AM  | .8 for the day with one break each session    | Breakout Session w/ 15 minute Break |              | 0.8  |
| 4  | 9:00 AM  | Stage with Backdrop                           | Stage, Backdrop, Microphone         |              |      |
| 5  | 9:30 AM  |                                               | .3 CEUs                             |              |      |
| 6  | 10:00 AM |                                               | Auditorium Seating                  |              |      |
| 7  | 10:30 AM | Seating arrangement??? Ask Christopher Tester |                                     |              |      |
| 8  | 11:00 AM |                                               | Voicing                             |              |      |
| 9  | 11:30 AM |                                               |                                     |              |      |
| 10 | 12:00 PM |                                               |                                     |              |      |
| 11 | 12:30 PM |                                               |                                     |              |      |
| 12 | 1:00 PM  | Breakout Session w/ 15 minute Break           | Breakout Session w/ 15 minute Break |              |      |
| 13 | 1:30 PM  | Stage, Backdrop                               | Stage, Backdrop, Microphone         |              |      |
| 14 | 2:00 PM  | Part two of .8 CEUs Must attend both sessions | .3 CEUs                             |              |      |
| 15 | 2:30 PM  |                                               | Auditorium Seating                  |              |      |
| 16 | 3:00 PM  |                                               |                                     |              |      |
| 17 | 3:30 PM  | Seating arrangement??? Ask Christopher Tester | Deaf/Blind                          |              |      |
| 18 | 4:00 PM  |                                               |                                     |              |      |
| 19 | 4:30 PM  |                                               |                                     |              |      |
| 20 | 5:00 PM  | Wrap up                                       |                                     |              |      |
| 21 | 5:30 PM  |                                               |                                     |              |      |
| 22 | 6:00 PM  |                                               |                                     |              |      |
| 23 | 6:30 PM  |                                               |                                     |              |      |
| 24 | 7:00 PM  |                                               |                                     |              |      |
| 25 | 7:30 PM  |                                               |                                     |              |      |
| 26 | 8:00 PM  |                                               |                                     |              |      |
| 27 | 8:30 PM  |                                               |                                     |              |      |
| 28 | 9:00 PM  |                                               |                                     |              |      |
| 29 | 9:30 PM  |                                               |                                     |              |      |
| 30 | 10:00 PM |                                               |                                     |              |      |
| 31 |          |                                               |                                     | Sub Total    | 0.8  |

Saturday, June 9, 2018